

NOV 12 2014

The Banff Centre
inspiring creativity
EMPLOYEE#

Expense Claims Forms

Date: November 10, 2014

VP-0012

NAME **Evaleen Jaager Roy**

Position **Board Member**

DEPT **Board of Governors**

Mailing Address : 4716 Woodvalley Place, West Vancouver, BC V7S 2X3

Itinerary and Purpose of Travel : Board of Governors meeting (October 28-31, 2014)

Please leave the colored cells for Financial Services

Receipt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	10/30/2014	Travel-BOG	3102	2100	890030	800				Flight Calgary -Vancouver- change fee	\$ 99.75	4.75	\$ 99.75
2	10/31/2014	Travel-BOG	3102	2100	890030	800				Flight Vancouver-Calgary change fee	\$ 78.75	3.75	\$ 78.75
3	10/31/2014	Travel-BOG	3102	2100	890030	800				Vancouver Airport Parking	\$ 114.00		\$ 114.00
4	10/31/2014	Meals	3106	2100	890030	800				Breakfast for friend to besubtracted from fees	\$ (40.00)		\$ (40.00)
Total Expenses : A											\$ 252.50	\$ -	252.50

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel						-	-	-
3102	2100	Travel-BOG						-	-	-
3105	2100	Accommodation					284.00	292.50	8.50	292.50
3106	2100	Meals						(40.00)	-	(40.00)
3610	2100	Hosting						-	-	-
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						-	-	-
6132	2100	Travel Advance						-	-	-
Total								252.50	-	252.50

Travel Advance (positive)	B 6132-2100	\$	
	A-B	\$	252.50
Date	2014-11-10-		
Date	NOV 18 2014		

Return to Requestor	
Department	Executive Office
Cost Centre Code	890030
Prepared By	

ENTERED NOV 18 2014

NAME: JAAGERROY/EVALEEN MS

TKT: 014 21 40820761 2

REF: KIJWQE

CP	CR	FLT	CL	DATE	BRD	OFF	TIME	ST	FARE	BASIS	BGA
1.	AC	209	H	31OCT14	YYC	YVR	1015	OK	H0ZTPB		1PC

FR: CAD 515.00 TX: TX: XG 4.75 TX: PD XT
 EQ: ^
 TL: CAD 99.75A

FARE CALCULATION

31OCT14YVR AC YYC 018.00R187.00AC YVR 018.00R292.00CAD515.00
 END ROE1.00 PD14.25CA24.21XG50.00SQ

APC: 040651

END: AC ONLY/NON-REF/CHGE FEE
 VOL CHAC REISSUE

ORIG: 0142139609686/WW1/30SEP14/62990292
 EXCH: 0142139609686
 60990602/30OCT14/YYCTRAC / TR
 CALGARY /CANADA

GATEWAY VALET
31110 GRANT MCCOMACHIE
RICHMOND, BC
V6X 3C7
604-303-3415

SALE

Server #: 000001
MID: 8023856423
TID: 0089250008023856423000
REF#: 00000009
Batch #: 443
10/31/14 09:51:23
APPR CODE: 037618

AMOUNT \$114.00

APPROVED

AID: A0000000031010
TVR: 00 00 00 80 00
TS: F8 00

THANK YOU / MERCI

AIRPORT FEE RECEIPT
TICKET NO: 0142140820761
NAME: JAAGERROY/EVALEENMS
DATE OF ISSUE: 30OCT2014

PNR RECLOC:
ISSUED BY :

KIJWQE
YYCTR



	AMOUNT	GST	HST	QST	TOTAL
CHANGE FEE	75.00	03.75	00.00	00.00	78.75
GRAND TOTAL	75.00	03.75	00.00	00.00	78.75

FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
FEES ARE NON-REFUNDABLE

*Banff Ctr.
Earlier flight #31*